

ASA STATE QUALIFIER PAPERWORK INSTRUCTIONS

THREE (3) DAY AFTER the EVENT all required forms must be sent to the ASA office. All documents are available from the ASA website at: <https://asaarchery.com/about-asa-federation/qualifier-paperwork>

CLUB KEEPS the following:

CLUB KEEPS INDIVIDUAL ENTRY FORM – ASA STATE QUALIFIER

1. Please have shooters print legibly.
2. Entry forms must be signed by the shooter and **KEPT AT the club.**

CLUB KEEPS RELEASE OF LIABILITY FORM (Individual and/or Master)

1. Please have shooters print legibly.
2. Form must be signed by the shooter and **KEPT AT the club.**

RETURN TO ASA the following along with payment to ASA by mail or email:

By Mail: ASA Federation Qualifier, 1301 Shiloh Rd, Ste. 720, Kennesaw, GA 30144

By Email: jenny@asaarchery.com

TO ASA ENTRY FEE DISTRIBUTION (Make additional copies as needed)

1. Enter the number of shooters in each class in “# Shtrs” Column
2. Multiply the number of shooters by \$5 and enter total in “Total of all above Columns”
3. Scholastic, Individual and Family Memberships multiple by fee (\$20, \$50 or \$70)
4. Total the amount due ASA at the bottom of Total Due to ASA and enclose a check for this amount with paperwork to ASA or call the ASA Office with credit card information.

TO ASA INDIVIDUAL CLASS COMPETITION LIST (Make additional copies as needed)

1. In order of finish in each class list the **shooters name, ASA #, and tournament score.** (**multiple classes per page can be listed**, skip a line and write the new class name then the names of members)
2. ASA membership status must be on this form. Identify non-members as **Guest**, new members as **New**, and if they had an ASA # in the past and can't remember it please write in **Unknown**.

TO ASA MEMBERSHIP FORM (Make additional copies as needed)

1. Please have members include their ASA number. If they cannot remember their number or if they shot a Pro/Am as a non-member have them **write in** “ASA# **unknown**” and the ASA office will look it up.
2. All information must be **legible** and include their **date of birth, address and cell phone number.**
3. Upon completion give them the temporary membership card.
4. ASA membership is not mandatory to compete in State Qualifiers, but **IS mandatory** for State Championship.

TO ASA AUTOMATIC BERTH FORM

1. Berths (or “byes”) to your ASA State Championship are awarded at the discretion of the host club to club members who could not compete because they were involved with running the tournament. Anyone awarded a berth must be a current ASA member and must list their shooting class.
2. Berths will be issued to the host club according to the number of participants at the event with one berth allocated for every 25 participants. Clubs will receive a maximum of four (4) berths.